

## Leadership Team Meeting Teleconference

30 April 2018

### Participants

#### Leadership team members

- Arielle Cavaliero, Leprosy Project Manager, Novartis Foundation
- Erwin Cooreman, Team Leader, Global Leprosy Programme, WHO (observer)
- W. Cairns Smith, Emeritus Professor of Public Health, University of Aberdeen
- Tanya Wood, CEO, International Federation of Anti-Leprosy Associations (ILEP)
- Bill Simmons (Chair), President & CEO, American Leprosy Missions

#### Invited guests

- Jan van Berkel, President, International Federation of Anti-Leprosy Associations, (ILEP)

#### Secretariat

- David Addiss, Global Partnership for Zero Leprosy
- Jessica Cook, Global Partnership for Zero Leprosy
- Courtenay Dusenbury, Global Partnership for Zero Leprosy
- Christine Jonesteller, Global Partnership for Zero Leprosy

#### Invited but unable to attend

##### *Leadership team members*

- Carmelita Ribeiro Filha, Secretariat of Health Surveillance, Ministry of Health, Brazil
- Taye Letta, Leprosy Prevention and Control Manager, Ministry of Health, Ethiopia
- Takahiro Nanri, Executive Director, Sasakawa Memorial Health Foundation
- Mauricio Lisboa Nobre, Technical Advisor, The Brazilian Leprosy Program, CGHDE
- José Ramirez, Board Member, International Association for Integration, Dignity and Economic Advancement (IDEA)

##### *Invited guest*

- Fareed Mirza, Head of Healthcare Outcomes and Research, Novartis Foundation

#### I. **Welcome and Update on International Task Force on Disease Eradication meeting (ITFDE-Carter Center), held 23 April, 2018**

Bill Simmons welcomed the Leadership Team (LT) to the call. Several members of the LT and GPZL Secretariat were invited to participate in the ITFDE scientific meeting as observers; Bill updated key points and their impact on the GPZL:

- The ITFDE last met to consider leprosy in 2001. Tremendous advances have taken place since then.
- Several panel members, presenters and observers mentioned the GPZL as a positive movement forward for the leprosy community, affirming its timing and methods.
- Three main outcomes were highlighted: (i) ITFDE was encouraged by the progress achieved since its 2001 meeting on leprosy; (ii) the focus on future indicators is already part of the Global Leprosy Strategy 2016-2020; (iii) transmission already ended in some countries.
- The panel will publish its report in the WHO Weekly Epidemiologic Record in early June 2018.
- The LT supports coordinated comments. Several GPZL member organizations will submit feedback mentioning their work and the GPZL; Courtenay Dusenbury will coordinate comments on behalf of the GPZL and will circulate a draft early next week.
- Overall, the meeting was very encouraging; the GPZL leadership team in attendance expect a positive outcome from the report.

## II. 2018 Project Plan

Courtenay Dusenbury provided an update on the Secretariat's strategy for LT governance support. She noted that this call concludes the Leadership Team's focus on developing a governance structure and that it, and the Secretariat, will now move forward into the action phase directly linked to 2018 objectives including the two working groups, advocacy and membership development. She provided a statement of core values of the Secretariat, which include: transparency, integrity, and hard work. The Secretariat will be actively involved in the two working groups and in ensuring efficient communication and governance. In response to questions she clarified that the advocacy group is an advisory group (not a third working group), with members selected by the Secretariat, and approved by the LT. A roadmap will be added to working group one to align with working group two. The London Declaration Scorecard will be added to objective three. The project plan was unanimously approved.

## III. Organizational Charter

Courtenay Dusenbury outlined the revisions made following the Colchester discussions. Q & A followed. She clarified that the membership includes both affiliates (individuals) and partners (organizations); partners have a vote. The language used to describe the secretariat will be amended to include the task of ensuring the alignment and effectiveness of working groups. The charter was unanimously approved.

## IV. Working Group Two (order of agenda presentation flipped to accommodate individual schedules)

Tanya Wood provided an update (a copy of the working group TOR had previously been distributed to the LT for comment). Q and A followed. The coordinator position application closes 30 April 2018 and interviews will take place in mid-May. The position will report jointly to the Secretariat Director and to Tanya Wood. A call for an ILEP Chair of the working group will close May 11. Clarification of the relationship between the chair and coordinator of this working group will be added to the TOR. The LT discussed the alignment of the two working group TORs: duration of working group one is through 1 March 2019; duration of working group two is two years, or as long as needed. This asymmetry resulted from discussions in Colchester. The TOR was unanimously approved.

## V. Working Group One

Arielle Cavaliero (on the Chair's request) provided an update for working group one. The TOR for the group had been previously distributed to the LT for comment. Cairns Smith and Fareed Mirza are preparing a background document to inform the working group. Responses have been received from LRI, R2Stop, Drug Resistance Surveillance, Accelerated Integrated Management (AIM), LPEP, MALTALEP and Modeling and Simulation, Leprosy Vaccine (LepVax), Leprosy and Immunology research (awaiting feedback), and additional POP regimens and Stigma (awaiting feedback). Nominations for working group one are being developed and will be shared with LT this week for approval. The TOR will be revised to reflect a one-year tenure for the Chair, though 1 March 2019. The TOR was unanimously approved.

## VI. File Sharing Option

Project manager Christine Jonesteller noted that Google Drive will be used to share and amend LT documents. Email invitations will be sent to LT members.

## VII. Communications

Communications director Jessica Cook said updated partnership logos and Zero Leprosy PowerPoint slides will be available in the communications folder within the Google Drive tool. The website will be ready 21 May 2018 with a public launch in early June 2018.

## VIII. Other Comments or Questions

Several LT members expressed concern that national program managers were not able to link to the call. The Secretariat noted that an extended effort was made for their inclusion, but technical hurdles prevented attendance; a new system with better access will be used for future calls. The official invitation has been sent to Christian Johnson of ILA as an additional representative on the LT. The Secretariat will organize monthly conference calls on a consistent day per month. Erwin Cooreman proposed during the first full week of the month (which is a travel ban period for WHO and most likely he will be available during that time).

### Follow up for the Secretariat

- Courtenay Dusenbury to send draft ITFDE comments by 7 May 2018.
- The language "working group" will be removed from objective three of the project plan.
- The project plan will be amended to clarify the need for a roadmap and to reference the London declaration scorecard.
- The descriptive language for secretariat responsibilities will be revised.
- Clarify language for relationship between working group chair and coordinator
- Fareed's chair tenure to be reflected in the TOR through March 2019.
- Email invitations will be shared to individuals to allow access to our Google Drive.
- Continued specific outreach along with technical remedies will address absence of national program managers.

- Update will be provided on Christian Johnson's LT invitation.
- Doodle poll will be sent to collect a majority-based response for a consistent day per month for the LT conference calls.